

## SMITHVILLE BOARD OF ALDERMEN REGULAR SESSION

December 17, 2024 7:00 p.m.  
City Hall Council Chambers and Via Videoconference

### 1. Call to Order

Mayor Boley, present, called the meeting to order at 6:59 p.m. following the Work Session. A quorum of the Board was present: Marv Atkins, Melissa Wilson, Leeah Shipley, Kelly Kobylski, Dan Hartman and Ronald Russell.

Staff present: Cynthia Wagner, Gina Pate, Chuck Soules, Chief Lockridge, Rick Welch, Jack Hendrix, Matt Denton and Linda Drummond.

### 2. Pledge of Allegiance lead by Mayor Boley

### 3. 2024 Photo Contest

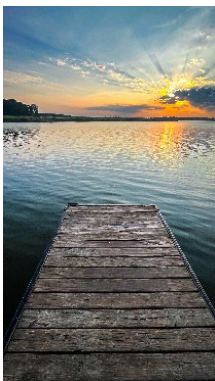
First Place Winner – Torrie Booher - \$75 Chamber Cash



Second Place Winner – Amy Harvey – (unable to attend the meeting) - \$50 Chamber Cash



Third Place Winner – Tave Leatherman - \$25 Chamber Cash



A total of 59 photos were submitted from 19 participants.

#### **4. Consent Agenda**

- **Minutes**
  - December 3, 2024, Board of Aldermen Work Session Minutes
  - December 3, 2024, Board of Aldermen Regular Session Minutes
- **Finance Report**
  - Financial Report for November 2024
- **Resolution 1429, City Surplus**

A Resolution declaring certain property as surplus.
- **Resolution 1430, Leak Adjustment**

A Resolution approving a water and wastewater leak adjustment request for Juan Luevano in the amount of \$306.71.
- **Resolution 1431, Upgrade to the UV Disinfection System**

A Resolution approving the purchase of Ultra-Violet System upgrade from Trojan Technologies for the Wastewater Treat Plant.

Alderman Atkins moved to approve the consent agenda. Alderman Hartman seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared the consent agenda approved.

#### **REPORTS FROM OFFICERS AND STANDING COMMITTEES**

##### **5. Committee Reports**

Alderman Wilson reported on the December 10 Planning and Zoning Commission meeting. There were 64 permits issued for Fairview Crossing Townhomes. Nodaway Valley Bank has pulled their permit. Work has begun on the property west of the post office. They also discussed items eight, nine and ten on the agenda this evening.

##### **6. City Administrator's Report**

Cynthia had a few updates to share regarding the information provided in the packet. Our utility staff has received numerous calls this week about water bills. Normally, these bills are sent out within two days after we send the information to our billing contractor. However, because of the holidays, information was provided to them on Tuesday, November 26. With that being Thanksgiving week, it caused a delay. The bills did not make it to the post office until the following week, resulting in a full week of delay. As mentioned by the Mayor, there have been delays in the postal system. Many bills reached mailboxes over the weekend, with the due date this week and shut-off notices scheduled for next week. We are assisting those who come in and encouraging them to sign up for email notifications or use ACH for payments. We recognize that this change is challenging for people and we apologize.

Cynthia noted that there is ongoing work downtown. Excavation has started on Main Street as part of the 110 Smithville Main and Mill project, which includes creating additional parking behind the Senior Center. Grading for the parking lot is expected to begin next week. As

Alderman Wilson noted, there have been a significant number of building permits issued, with 47 since November 1 and a total of 74 for 2024, primarily for the Fairview Crossing Townhomes project. Additionally, five commercial building permits have been issued, with two more pending.

City Hall will be closed for Christmas on December 24 and 25 and for New Year's on December 31 and January 1. Cynthia wished everyone Happy Holidays and noted that she sent out information regarding the calendar for April 2025. The Board Retreat will be on Thursday, April 17, with a plan to finish up on Friday, April 18, if needed. She asked that the Board make sure to add this to their planning calendars.

Mayor Boley reminded everyone of the change the Board made to the utility bills adding the longer grace period.

## **ORDINANCES & RESOLUTIONS**

### **7. Bill No. 3047-24, FY2025 Budget Amendment No. 2 – Emergency Reading Sponsored by Mayor Boley – 1<sup>st</sup> and 2<sup>nd</sup> Reading**

Alderman Atkins moved to approve Bill No. 3047-24, amending the FY2025 Operating Budget to add \$10,000 to the Combined Water and Wastewater Fund. 1<sup>st</sup> reading by title only. Alderman Hartman seconded the motion.

No discussion.

Upon roll call vote:

Alderman Wilson - Aye, Alderman Shipley- Aye, Alderman Russell – Aye,  
Alderman Hartman- Aye, Alderman Kobylski – Aye, Alderman Atkins - Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 3047-24 approved first reading.

Alderman Atkins moved to approve Bill No. 3047-24, amending the FY2025 Operating Budget to add \$10,000 to the Combined Water and Wastewater Fund. 2<sup>nd</sup> reading by title only. Alderman Hartman seconded the motion.

No discussion.

Upon roll call vote:

Alderman Atkins - Aye, Alderman Wilson - Aye, Alderman Kobylski – Aye,  
Alderman Russell - Aye, Alderman Hartman – Aye, Alderman Shipley - Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 3047-24 approved.

### **8. Bill No. 3048-25, Rezoning 16000 North 169 Highway - 1<sup>st</sup> Reading**

Alderman Atkins moved to approved Bill No. 3048-25, changing the zoning classifications or districts of certain lands located in the City of Smithville, Missouri located at 16000 North 169 Highway. 1<sup>st</sup> reading by title only. Alderman Kobylski seconded the motion.

No discussion.

Upon roll call vote:

Alderman Hartman - Abstained, Alderman Kobylski - Aye, Alderman Atkins – Aye,

Alderman Wilson - Aye, Alderman Shipley – Aye, Alderman Russell - Aye.

Ayes – 6, Noes – 0, Abstained – 1, motion carries. Mayor Boley declared Bill No. 3048-25 approved first reading.

**9. Bill No. 3049-50, Amending Conceptual Plan – Lakeside Farms – 1<sup>st</sup> Reading**

Alderman Atkins moved to approve Bill No. 3049-25, approving an amendment to a conceptual zoning plan for Lakeside Farms on certain lands located in the City of Smithville, Missouri. 1<sup>st</sup> reading by title only. Alderman Hartman seconded the motion.

Alderman Russell asked what the change does to the plan.

Jack Hendrix, Development Director explained that it increases the 232 units to 289 units, making the lot sizes smaller.

Upon roll call vote:

Alderman Shipley - Aye, Alderman Kobylski- Aye, Alderman Wilson – Aye,  
Alderman Hartman - Aye, Alderman Atkins – Aye, Alderman Russell - No.

Ayes – 5, Noes – 1, motion carries. Mayor Boley declared Bill No. 3049-25 approved for first reading.

**10. Bill No. 3050-25, Rezoning 800 NW 92 Highway – 1<sup>st</sup> Reading**

Alderman Atkins moved to approved Bill No. 3050-25, changing the zoning classifications or districts of certain lands located in the City of Smithville, Missouri located at 800 Northwest 92 Highway. 1<sup>st</sup> reading by title only. Alderman Hartman seconded the motion.

No discussion.

Upon roll call vote:

Alderman Russell - Aye, Alderman Hartman - Aye, Alderman Shipley – Aye,  
Alderman Kobylski - Aye, Alderman Atkins – Aye, Alderman Wilson - Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 3050-25 approved for first reading.

**11. Resolution 1432, Award Bid No. 25-02, Website Design and Hosting**

Alderman Atkins moved to approve Resolution 1432, awarding Bid No. 25-02 and authorizing and directing the Mayor to enter into an agreement with Revize for the City's website design and hosting. Alderman Hartman seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 1432 approved as amended.

**OTHER MATTERS BEFORE THE BOARD**

**12. Public Comment**

Ben Morrow, 500 Hilltop Street, spoke to the Board about his utility bill. He explained that when he received a bill in the spring it had a late fee on it from the prior month. He said that

he called the City and requested a reversal and said it would not happen again, but did not receive a reversal of the late fee. He learned that the city gets calls about this every month but does not grant reversals. He called City Hall again this morning because he had just received his bill in the mail, and it was past the due date. He was told not to worry as he would not be assessed a late fee for four more days. He said he expressed his frustration about the mailing process, since he did not receive that courtesy in spring. He was advised to set up autopay, which he is unable to do due to financial strain. He said it is important to acknowledge that many residents face tough financial decisions. He suggested that the City stop using a billing company in Louisiana, as this impacts communication with the post office.

**13. Appointment**

The Mayor will nominate Shauna Houghton to the Park and Recreation Committee, and the Board will vote:

Upon roll call vote:

Alderman Russell – Aye, Alderman Wilson – Aye, Alderman Shipley – Aye,  
Alderman Kobylski – Aye, Alderman Atkins – Aye, Alderman Hartman – Aye.

Ayes – 6, Noes – 0, motion carries. The Mayor declared Shauna Houghton appointed member of the Park and Recreation Committee.

**14. New Business from the Floor**

None

**15. Adjourn**

Alderman Hartman moved to adjourn. Alderman Russell seconded the motion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared the regular session adjourned at 7:18 p.m.

---

Linda Drummond, City Clerk

---

Damien Boley, Mayor